

**Joint Economic Development Organization Board Minutes
February 10, 2016**

City of Topeka Council Chambers, 214 SE 7th Street, Topeka, Kansas, Wednesday, February 10, 2016.

The Joint Economic Development Organization (JEDO) Board members met at 6:00 p.m. with the following voting Board members present: Shawnee County Commissioners Shelly Buhler, Kevin Cook and Bob Archer, City of Topeka Mayor Larry Wolgast, Deputy City Mayor Karen Hiller, City Councilmember Michelle De La Isla and City Councilmember Jeffrey Coen. Shawnee County Commissioner Shelly Buhler presided as JEDO Chair.

The following nonvoting JEDO Board member were present: City Councilmembers Sandra Clear, Jonathan Schumm, Brendan Jensen. The following nonvoting JEDO Board members were absent: City Councilmembers Sylvia Ortiz, Elaine Schwartz, Richard Harmon

Others present who presented and/or spoke before the Board:

Matt Pivarnik, President and CEO of Topeka Chamber and GO Topeka; Molly Howey, Director of Business Development for GO Topeka; Barbara Stapleton, Director of Existing Business & Workforce Development for GO Topeka; Glenda Washington, VP of Entrepreneurial and Minority Business Development for GO Topeka; Scott Smathers, Vice-President of Economic Development for GO Topeka; Joseph Ledbetter, Attorney at Law; Carol Marple; Scott Griffith, GO Topeka Chair, Intrust Bank

Commissioner Buhler called the meeting to order.

ITEM NO. 3: ACTION ITEM: Approval of the December 16, 2015 JEDO Board meeting minutes.

Commissioner Archer moved to approve the December 16, 2015 JEDO Board meeting minutes. Mayor Wolgast seconded.

No one appeared for public comment.

Following a vote, motion carried unanimously (7-0-0)

ITEM NO. 4: PRESENTATION: Overview of 4th Quarter 2015 Year End Report, Status of 1st Quarter Initiatives and Upcoming 2016 Economic Development Highlights: GO Topeka staff.

Matt Pivarnik, President and CEO of Topeka Chamber and GO Topeka spoke first. Tonight is his first JEDO meeting so he wanted to talk. He is looking forward to seeing economic prosperity in progress tonight. In a moment he will turn it over to the professional economic development partner staff but he wanted to quickly mention a couple of items to them.

First, GO Topeka is starting their second year of a three year contract with JEDO and JEDO has approved their program of work and budget for the 2016 year. Second, GO Topeka continues to review the Garner Report, have made changes and will make future positive changes leading to continuous improvement efforts. Third, in his meeting with our region's elected leaders, private leaders, our City Manager, it is apparent we all really want the same thing and that is economic prosperity for our entire region. He looks forward to working with them to compete. Our competition is not one another but it really is the rest of the world.

When the announcement was made in December that he had the opportunity to join this Topeka team, he started receiving phone calls from economic development professionals around the country. The messages he received went a little bit like this – Topeka is a great place and on the cusp of astronomical greatness, good things are to come. They told him how fortunate he was to join a County and a City that works together to create economic prosperity and progress so he wants to thank them for that. And they also said GO Topeka is recognized as one of the leading economic development organizations in the country.

He will leave them with this, the Ichabod in front of GO Topeka's offices is holding a book and the book is "Good to Great" by Jim Collins and so he wants to make a commitment to them, he will never stop trying to be better and we commit to working tirelessly with each of them. He will turn it over to the GO Topeka staff now for an overview and report of last year and items occurring at the beginning of this year.

Molly Howey, Director of Business Development for GO Topeka appeared. She will be highlighting some items from 2015 that pertain to new business attraction and marketing.

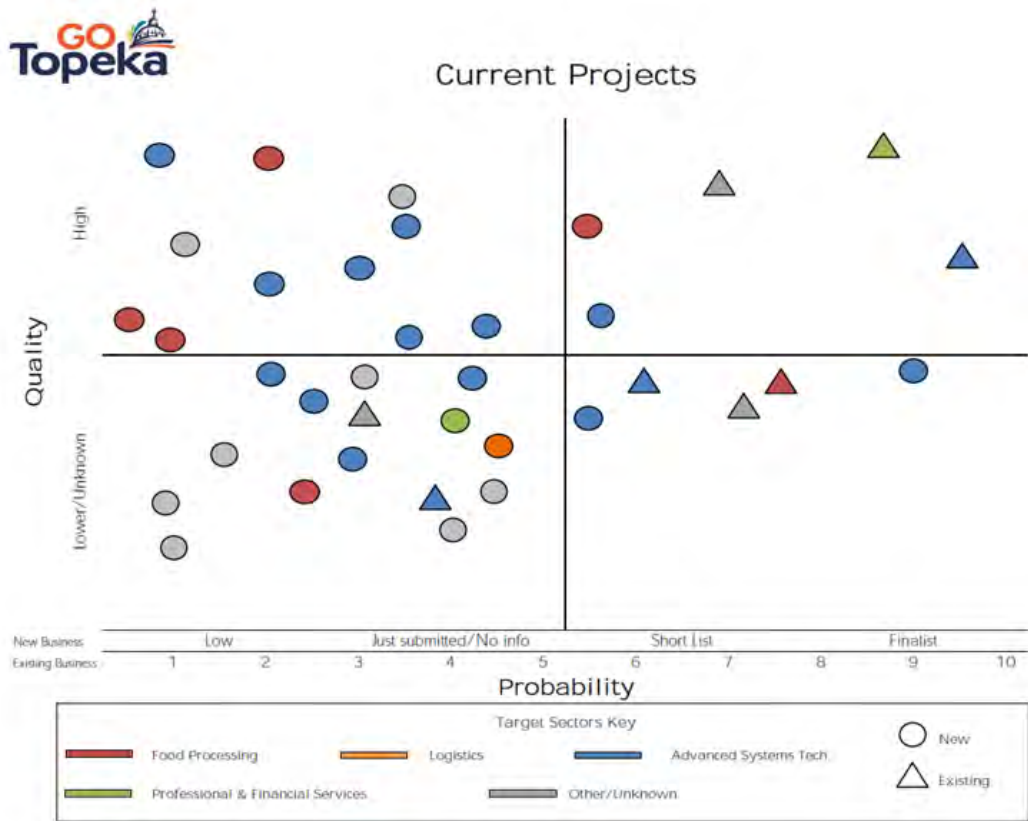
New Business Attraction

- Koch & Co. announced their new facility
 - 30 to 50 jobs
 - \$3 million capital investment on the east side of town
- New web site launched in the Fall
- New marketing videos created
 - NOTO art district
 - Biking
 - Row House small business
 - Home grown business
- New consistent brand look
- Social media growth
 - LinkedIn: 2013 – 397, 2014 – 463, 2015 – 511 = 29% Growth
 - Facebook: 2013 – 321, 2014 – 448, 2015 – 1,021 = 218% Growth
 - Twitter: 2013 – 1,299, 2014 – 1,797, 2015 – 2,411 = 86% Growth

New Business Projects Portfolio

- 29 projects in the pipeline
- 7 of those 29 are international companies. This is a bigger amount than we have had in the past
- 2 new projects in January
- 2 unable to submit – not enough land. One required 800-1,000 acres so that's going to be hard to find anywhere in Kansas with infrastructure. The other one was 200 acres with an adjacent 300 for expansion, it needed to be shovel-ready and have rail. So while we have some land that could work maybe, we didn't have the infrastructure there and rail accessibility.
- Breakdown of types of projects that are in the pipeline right now – the bulk of those projects are what we call Advanced Systems Technology which is the advanced manufacturing sector that is one of our target sectors from our recent target industry study.
- Also see chart that shows them a visual of all the projects that are in the pipeline and tells where they sit as far as quality and likelihood of us winning the project or how far along we are in the project. To the left side are projects that are new or we don't have enough information to know who all we are competing against and if we have a good shot or not or they are old enough they are about to fall off because there's been no activity or we've found out that there's some

checkpoint that we didn't meet and we are just waiting to hear confirmation that we are no longer on the list. Circles = new business projects; Triangles = existing business projects.



2/3/2016

Deputy Mayor Hiller asked for a quick clarification, of all the ones in this chart, these are big businesses rather than small business, correct?

Ms. Howey responded yes. If they are part of the EMBD program then no. They are projects that either we have received an RFP to submit on for an expansion that is coming from another area outside our market or they are existing businesses that are expanding that we are competing to keep that business here.

Deputy Mayor Hiller stated it's helpful. As they have grown and broadened the scope of what size of businesses they are working with, there is a little bit of fuss for her anyway, to figure out which bucket, and to be able to look at a chart like this and get a sense of whether that is lots of jobs or just a few jobs by looking at it.

Ms. Howey responded saying maybe they would think of a few ideas to maybe tweak this chart to give them a better idea as to the size of the projects also.

Councilwoman De La Isla stated so what she is seeing, what we have is out of the 26 projects reported, we have 11 that are high potential, 5 of them that are almost on the finish line, and it shows that she thinks 6 of them are still Advanced Systems Technology. And they are all new. Is that correct?

Ms. Howey responded that everything to the right of the line are the more higher probability so there are five blue ones which are the Advanced Systems Technology.

Councilwoman De La Isla asked if those are typically large industry jobs?

Ms. Molly stated some. We have a couple projects that are in that category of 30-50 jobs, \$7 million investment or something like that. With the automation that is happening these days, when it's Advanced Systems Technology, you do see a lower job count and that doesn't mean that they are a smaller company; they just have robotics and advanced technology to do more with less people.

Councilman Jensen asked if all of these are primary jobs?

Ms. Howey responded yes all the ones on this chart are.

Councilman Schumm asked on the two projects that we weren't able to submit for because we didn't have enough land, how much time was spent on those before we realized that land was that much of an issue?

Ms. Howey stated that was one of the initial criteria. In the 5 to 10 criteria that were shown to us in the initial round, that was one of the major criteria and so when we see that we know we are out.

Councilman Schumm asked in that case, these 29 projects range from things we haven't even cleared criteria for?

Ms. Howey responded no, those 2 projects were not included in the 29 projects.

Barbara Stapleton, Director of Existing Business & Workforce Development for GO Topeka.

Existing Business/Workforce EOY 2015

- Financial Services Summit: Growing Your Market; Manufacturing & Distribution Roundtable; Manufactures in the Classroom in conjunction with National Manufacturing Day (first Friday of October) that was in partnership with WashTech's Open House.
- Veterans Partnerships – Washburn University, Washburn Tech, Workforce Center, KanVet, 190th Air Refueling Wing, TEEI Initiatives (federal)
- Workforce Initiatives – Workforce Center, HR Meetings, Topeka Rescue Mission Care transportation
- Lean Six Sigma: White Belt Training for Plant Managers
- Non-profit and Small Business Scholarship, Washburn University Center for Organizational Excellence
- JEDO Scholarships, Washburn Tech

Existing Business

- Human Resources Breakout - January 15
 - Veterans Employment Center, Veterans Affairs Liaison
- Developed and Issued CRM Request for Information

Workforce Development

- Transportation Meetings - Topeka JUMP
- Lean Six Sigma Awards Luncheon
- Kansas Workforce Summit

Existing Business/Workforce 2016 Overview

- Manufacturing & Distribution Roundtables, Human Resources and Recruiting Managers Breakouts, Plant and General Managers Breakouts
- Workforce Initiatives, Veterans Partnerships, Transportation Meetings
- Manufactures in the Classroom
- JEDO Scholarship Awards
- Non-profit and Small Business Scholarship
- Financial Services Summit

Glenda Washington, VP of Entrepreneurial and Minority Business Development for GO Topeka

EMBD Program 2015 Overview

- Financing – 2015 – two new loan clients. Needed assistance to expand. \$66,055
- Seminars, Workshops & Other Events (43)
- Small Business Growth – helped to start 7 new businesses/16 new jobs created or retained
- Total people impacted by the EMBD Program – 2,825. They did track who attended the workshops, how many came to the events. What they have done though is they have come up with a new CRM management system that she thinks is going to be a little richer than what we had before. Deputy Mayor Hiller has talked a lot about tracking and that is key to her so what they've done is been tracking everything and looking at how in the long run we can show our impact to show that what we've done impacted the community. So they will see a different type of report coming from EMBD this year.

EMBD Program 2016

- Quarterly Blue Ribbon Academy. Marketing, HR, Legal and Finance. Trying to educate in bite sizes. There are a lot of people out there that really need these kinds of resources. And when we were talking to them and asking what do you need, we were told marketing, HR, legal and finance assistance, just to be able to understand those kinds of things.
- Working Capital – new television program. We are working with KTWU to bring education to entrepreneurs in their home or online or at their disposal. ([View video snippet played at https://youtu.be/2FcYbp4Ouow](https://youtu.be/2FcYbp4Ouow)) This launches February 18th. So our goal here is to strengthen our entrepreneur ecosystem by providing that education by collaborating with other entities in the community that have that same level of passion. Education, outreach, every month it will spotlight a business in the community. And you'll hear about a lot more good resources that will be at their fingertips.
- Small Business Incentives – ever since she has been here people have asked her what they are doing for small business. We thought educating small business and providing the business loans would be sufficient. But what we know now is that they need bridge and they don't always need the kind of bridge where they have to pay 15%, 20% interest and so they needed a lift. With this incentive program we are offering a lift to get to the next level. One example is she talked to a business today and he said he needs a roof and he is looking at how he can get it done. We were happy to tell him that we have this incentive program. And the components of the program are we have a 50/50 match for equipment purchases and construction for small business. For example, if you were doing construction and your bill was \$5,000, then you pay your \$5,000 upfront and we would reimburse them for half of that. So they are feeling comfortable with that. She has received 12 requests for information in the last 3 days. She is going to speak to 3-4 different organizations already and will be on a couple of radio stations talking about this opportunity for small businesses to grow. We knew that equipment purchases, construction and

employee skills upgrade were critical and so those are some of the things that we are addressing in this incentive program.

- New Venture and Growth Venture Classes – March 1st and March 17th
- Small Business Awards & Small Business Week – May 1st thru 10th
- EMBD Conference - September 14th
- TedX Women & Women of Influence Awards - October 27th
- Commercial Kitchen – working with Washburn on this. We have been talking about this for 3 years but she thinks we are going to birth it this year. We are very excited about that.
- Small Business Saturday - November 26th

Councilman Jensen asked what are the qualifications for any small business to work with EMBD on any of these programs?

Ms. Washington stated for the incentive program, it's very detailed and she can get that information to him, she does have that with her in an envelope.

Councilman Jensen replied so it is for very specific businesses that can only qualify?

Ms. Washington stated there are some NAICS codes that they have to fall under. But they are general enough that it embraces a lot of different types of companies.

Councilman Jensen asked what are we doing for businesses that don't meet those qualifications?

Ms. Washington indicated that she hadn't run into any yet.

Deputy Mayor Hiller stated her question was along the same lines, because she wondered at least a description, it's interesting that they would have to come up with the money and then be reimbursed so there are certain levels, do they review their business plan and their credit worthiness and so on?

Ms. Washington responded yes we certainly do. There is a checklist and she will sit down and go through the checklist with them, there is an application process, there are some checks and balances so we can confirm that they are in business and we do site visits so we can go out and make sure that the product they said they were buying, that it's there. So there are checks and balances on both sides.

Scott Smathers, Vice-President of Economic Development for GO Topeka

2015 Summary

- Companies New/Expanding:
 - Koch & Co.
 - Alorica
 - Big Heart Pet Brands
 - FHLBank of Topeka
 - Mars
 - R&R Pallet
- New Primary Jobs: 266
- Capital Investment: \$168 million

New Initiatives Update

- Retail Centers: Generating interest. Initially he thinks there was a little confusing regarding this program. We have spoke to three different organizations so far already relating to those shopping centers. One of the people who contacted them was a gentleman that he knew back when he was in Tulsa, OK many years ago. He had a contact with another gentleman, a big development company, and they had some questions regarding it so we have sent them information on the sites. There is some interest relating to that, this program has at least generated some of the ideas that people are thinking about and we hope to be able to come back with at least 1-2 opportunities that we can pursue regarding that retail center program. He wants to stress that there is no money given to anybody until they first come and give a proposal to JEDO on the shopping centers, that JEDO then says ok we like it, then the business goes out, they spend the money on the shopping center, they come back showing us receipts and pictures of the changes and it is inspected and then we will grant the money to them associated with that retail center. So he wants to make sure they know it's not just somebody saying "hey I'm going to fix up this shopping center so write me a check", that is not the way this program works and was never intended to work.
- Small Business Program: have defined certain small businesses that are allowed to participate in this program. JEDO set aside some of GO Topeka's budget money, he believes \$150,000 to do this program. Covers all retail, small manufacturers are included plus some you might consider as services industries. To clarify, we are prepared and will help any business that comes through, but as far as the incentive program, there are limits as to which ones qualify and which ones don't based off of JEDO's initial discussions with GO Topeka on really wanting to focus on the retail and the small service businesses. The next step really is getting the word out regarding it but word of mouth is already moving rapidly on it. He talked to a business yesterday about it as well. And with any luck he will be back asking for additional funds to continue with that program, because he does think it is a big and important program for us as far as getting small businesses a hand and moving forward.
 - Multiple businesses interested
 - Forms & procedures established
- Employee Transportation: continue to work on this idea. With Ms. Stapleton's efforts we have already identified over 100 people that could be impacted by this as far as looking for jobs. No matter what program we put together, it's probably not going to be any different than any of the other bus routes, you can assume you are going to cover about 15-18% hopefully through the ridership and the rest are going to be picked up by other entities. But it is something that at this point we are still gathering data and when we come back to JEDO, we want to have a pretty solid plan put together to talk to them about it in a little more detail. So we are hopeful that in May we will be able to come back to them with some actual data associated with it. You have to remember that while it's easy to say "go get a car" or whatever, a lot of the people who need this don't have driver's licenses, don't have insurance, don't have various ways of being able to get around and so we are ultimately trying to find a way to try to allow these people to get to work especially when you are dealing with the 2nd shifts and things like that which are going to come into play.
 - Met multiple times with MTAA
 - Met with cab company
 - Getting data from Kansas workforce providers
 - Speaking with local companies
 - Compiling the numbers

- Broadband: We have started meetings and a couple of them have been involved. We will be working with the City regarding this, as far as the neighborhoods go and these meetings have just begun but there are additional ones scheduled and we will be moving down the road on this.
- Workforce: Been working with the workforce development group. One of the things we are trying to do is make sure we get the businesses, we've been talking to them already about looking at focusing their job applications to one central location and then what we will do is try to market and make sure that the people who are out there looking for work know that's where to go. Will be coming back to them with more details as we get it and are working on it. We don't want to come up with something that is just slapped together.
- Virtual Spec Bldg: Beginning discussions about doing bids. We actually had a couple buildings and a couple of projects that have come in that we went out trying to pitch property and we were pleasantly surprised to find out that quite a bit of Forbes Industrial Park is leased out now. We didn't realize just how much of it had been leased out but they have leased out a fair portion. We were able to find one building over on the other side of the airport that met our needs but what we were looking for was 100,000 square feet with the ability to grow and Forbes Industrial Park did not have that available. So that was great news for us when you look at all the space and as a community that is great news. And we also got news today on another building we were looking for that some of our industrial people, or people who are trying to bring businesses here are saying we really are starting to have a void of available buildings that meet some of the needs with the high ceiling heights and the ability for cranes and other things that go into play. So that is where that virtual spec building will come in and we will continue to work on that as the year goes on.

Mayor Wolgast stated in general most of us are very interested in these new initiatives and the updates. Are he and his staff able to do all of these and still have a major focus on new jobs and bringing new industries in? He could see these 5-6 items could take a great deal of time of staff, just developing new programs and putting them together. Can they absorb that as well as keep all of these other things?

Mr. Smathers replied that it is getting pretty tight to be honest but right now we are hanging in there. Some of these projects probably aren't moving as fast as they would like and it's because when we have prospects or we have other projects that are coming in, they get priority. And so really we are trying to do these as time allows. So if JEDO says they want us to look at one or two of them, that's fine but our focus is really more on the prospects and the projects and our existing businesses first and then we work on these when time allows.

He did fail to mention one thing, which JEDO did not approve in the budget and we would come back, we are continuing to work on the education facility on the east side of town and that is something that we are moving forward on as well. We have identified one or two buildings that we are looking at, we are meeting fairly consistently with Washburn Tech regarding that. Some of the items that we are talking about are CDL, diesel program, small engine repair may come out of there, some construction that might come in and of course the GED testing. So that is something that we still hope to come back to JEDO on in the future.

Mayor Wolgast stated he thinks they have presented a very fine report. Would this be available online? Since we are talking about doing a better job of communicating with the public so they are aware of the things we are doing.

Mr. Smathers stated they are happy to have it posted online, no problem.

Councilman Schumm stated they did hear a lot about the retail centers at the last meeting and we specifically named four. His question tonight is, is it flexible enough that we could consider an area like the Huntoon Dillons for that program?

Mr. Smathers responded he would say that is purely JEDO's call and if they want to have, the Huntoon Dillons as an example, that they would want to offer the program for, absolutely. The program itself is established that they can really choose any location they are comfortable and it can be adapted to fit that.

Councilman Jensen stated that with the transportation initiative, he noticed they left out one very large option - Uber. Have they looked at the whole ride sharing platform and that concept as a way to move people around in a fashion where regular linear transportation such as a bus line isn't able to help?

Mr. Smathers replied that is a great question and yes we have looked at it. Last he heard there were about 17 drivers that had signed up for it. The problem you have is the inconsistency of it. He can tell them that for instance somebody that many of them know has called on that and was told "car will be there in 30 minutes" and 30 minutes later they were told "the car will be there in 30 minutes". But as you know many of the companies, you get points deducted if you are late or you don't show up or whatever and you get so many points and then you are terminated. And so you really need a consistent and definite source for delivering the people. And that is rain or shine, all year round. If we can establish a network of vehicles through Uber, or you know even companies have tried it with their employees, but often that makes it a little difficult for them

Councilman Jensen stated he just encourages them to look at all sides of it, not just as a transportation option but also as a business option for maybe a person who needs a part-time job. Mr. Smathers is correct, the system only works if it's balanced properly on both sides, you have to have enough drivers and you have to have enough passengers. So he would encourage them to reinvestigate and look at that as also a business opportunity for someone that has a vehicle. And then if you have enough people you can go out and say hey we need to recruit Uber drivers because we have this pool of regular passengers then suddenly there is a business incentive for someone to sign up and start driving. That provides substantially more flexibility than does even the cab company, in his experience.

Mr. Smathers stated they would be happy to do so.

Deputy Mayor Hiller said she had two things. First he had mentioned they were talking with the workforce center, that has really grown as a constant topic for us lately and what he mentioned was identifying a one stop shop and growing that. Could he talk about that a little more, she knows that in the Garner Report, he identified that he had some information, she thinks from GO Topeka that there were 14 different places that provided some sort of workforce development. And she is fine with that; she doesn't argue that, as many as there can be is great. But she has felt it would be helpful to have a profile of what is out there, whether there is one access point or multiple access points. So with this idea that they are working on, will we all be able to have an inventory or profile of who is doing workforce assistance?

Mr. Smathers replied that Barbara Stapleton and Pamela Hahn are working on coming up with the macro list of who is doing it. But we are really talking about two separate issues. What Deputy Mayor Hiller is talking about is more of a list of everyone who is doing workforce development which will include all of the high schools, Washburn Tech and Washburn. So when you look at that list you've got five high schools and other schools that make up close to half that list. What they are talking about is a place for people to post jobs for the one central location. He doesn't want to confuse the issue and say we are trying to take away from anything from these other people who are doing workforce development, they are critical to our market and we want to encourage them and work with them on that. The idea is though hopefully we can find one location for people that are posting jobs and for people who are looking for

jobs that we can set up as the central point. But yes we can, and we are working on trying to get that macro list put together of all the facilities. And it will continue to adapt and grow as time goes on and as we learn about more of them.

Deputy Mayor Hiller stated she appreciates that and if that segments what is for high school age, what's for college age, what is for long term unemployed veterans and so on she thinks it will answer a lot of the questions that we've all had. The other point she wanted to make is that she has been involved at the Huntoon Dillons and it was unexpected, tremendous community interest and concern as well as ideas. Just for people who don't know Scott Smathers and Glenda Washington from GO Topeka were at the meeting on Monday night and were active, not just there and it was really appreciated, it made a difference to have them out there.

Mr. Smathers replied it was his pleasure and it was a great meeting.

ITEM NO. 5: POSSIBLE ACTION ITEM: Framework for Discussion/Potential Action concerning the Garner Report.

Commissioner Buhler stated if everyone would refer to the memorandum in the agenda for this item, it is a framework for discussion and potential action concerning the Garner Report and Councilman Coen and Mayor Wolgast and herself met and kind of went full circle on the whole discussion on the Garner Report and really wanted to start with Communication (Section 3 Communicate Effectively). And really one action item that we are looking at tonight potentially is to have the three of them meet with our County and City IT staff and really just looking at how we list things so that they are identical for JEDO items. They are close but they are not identical and it would make it very easy for the public. Past that point we would certainly want to take a look at everything in the Garner Report and gather more information, specifically on communication. There is a mention in the Report about marketing; GO Topeka is doing some marketing videos; Heartland Visioning is doing community pride type of videos, so there is a lot going on with our partners in economic development. And as the memorandum states that would be discussed at the May 11, 2016 meeting; the September 14, 2016 meeting we would discuss Section 2 Renew and Transform (Product Improvement) and the December 14, 2016 meeting we would discuss Section 1 Execute Effectively (Organizational). And the reason we broke it down a little bit was there is a lot going on in the community right now. We have the Garner Report and GO Topeka is working on that, we are in the middle of a three year contract with GO Topeka and so we have already set the 2016 budget so we have time to make sure that we are doing the right thing in response to the Garner Report. This by no means is perfect, it was to get something on paper to make sure we had some guidance and we are certainly open for comments but it is a start. She would look to Councilman Coen and Mayor Wolgast for any of their comments.

Mayor Wolgast stated that he thinks in a sense, the first goal they are looking at is almost the easiest. It is not major changes in the direction but maybe we can work through that and be thinking about the others. The second and the third steps gets into more the organization, how we function, again those are significant steps that can be very changing in our procedures that they might want to consider and we will work towards that. But he thinks we go this one step at a time, if we can do all of these in a year that would be fantastic, he thinks it is a very important step and a process to get underway and we just have to start in and start considering them one at a time.

Councilman Coen stated we have to start somewhere and this he thinks is at least a place to start. And he thinks that is what is important.

Councilman Jensen indicated he interested to know why we have all our resources for JEDO spread across both the County and the City. It seems to him, websites are cheap, service space is inexpensive, why not take everything and put it in one place. He just looked up JEDOKS.org and it's available, we could lease that and have everything in one common, easy to access spot and then we don't have to spend a bunch of time trying to synchronize information across organizations. You could hand off who cares for it the same way we do with the Chair. But that way it is all in one common space, we have staff; they have email addresses to work off of that. It seems like consolidation would be easier in this case than trying to synchronize.

Commissioner Buhler replied she would just say that after meeting with City and County IT staff, that potentially might be what we do. But we didn't want to assume that, we want to make sure that we get with them and have that discussion and if that's what needs to take place then we bring that back to this body for that approval. But you're right, we had that discussion, we kind of went full circle and we said we need to start on something and that's where we are at.

Deputy Mayor Hiller stated she didn't have the time to look and inventory the Garner Report to see if they had covered everything. She likes the three categories; she likes the timing of the September one. If she understands what they are suggesting, that "Renew and Transform (Product Improvement)" that would in affect be kind of laying out what we would see as the strategic plan for 2017. Did she over read that? That we would be looking into what we wanted to see in terms of services for 2017 in their September proposal.

Commissioner Buhler replied, if anyone has the Garner Report with them, everything is listed on the Garner Report as far as in that Section entitled "Renew and Transform". She will give some examples – "JEDO should continue to acquire real estate for economic and growth opportunities" (*See Garner Report, pg. 28*). There's a whole list of actions here and so we would be reviewing those action, doing some research and then bringing that back to JEDO for action. September would also be a time that we would be looking at priorities for 2017 so we can build a budget with GO Topeka.

Deputy Mayor Hiller responded she thinks that's great, she just wanted to make sure. One of her disappointments with the Garner Report is she thought he was going to give us more suggestions in the report about that topic. And he just kind of said we should have a retreat. So the thought then is that the three of them would watch how things were going and put something together.

Commissioner Buhler replied they would refer back to the Garner Report, we would review, we would do some research and then we would prepare something again to be presented to the whole JEDO Board at the September meeting. But in addition to looking forward at 2017, having discussion of priorities with our economic development partner, GO Topeka; that whole discussion needs to take place too.

Councilman Schumm stated he just had some comments. Obviously the Garner Report didn't come out how any of us expected it to come out. In fact it's kind of a double edged sword for us right now as a JEDO body because it is already cutting us politically. There has already been concern that by hiring the same leader for GO Topeka and the Chamber, that we were already ignoring the Garner Report. That's a serious issue in a lot of constituents' minds. He's concerned and happy to hear about some things that are going on. But he is concerned that just getting the IT and the websites together and matching is maybe seen as window dressing and almost a stall tactic from the JEDO body. Especially by almost hiding these suggested changes in a committee to come about slowly. There are some serious things that the entire JEDO body needs to discuss. JEDO owning land, that's a big step. Putting it off several months, he hopes that won't cause mistrust from the public. That there won't be the suspicion that we are trying to ignore the part s of the report we don't like, because he will be honest, there are parts he does not like; he knows there are parts that almost everyone on this body does not like one way or another. And he

appreciates the Garner Report for being such that not a single one of us are entirely happy with it. And he appreciates the three committee members who are willing to take time and look into that. But his encouragement is we don't take it so slowly that it is seen as inaction or as dragging our feet. The idea of hiring a fulltime economic coordinator for JEDO to help us run the \$260 million business as Garner called it. Those are big changes and he hopes that we don't lose sight of them in breaking them up over the next three meetings as is suggested and the committee because he things they are worthy of discussion by the full JEDO body and not just the three committee members to bring a recommendation to the whole Board.

Commissioner Archer stated just to clear things up, JEDO is not a \$260 million business. That's like saying the City of Topeka is a \$5 billion business because that is our projected revenue for the next 15 years. That is foolish. If you talk to anybody that is an accountant or a financial person they will tell you that businesses are categorized by annual revenue. It's a \$15, \$16, \$17 million business, so let's get that straight, that was misleading.

Commissioner Cook stated he thinks there is some heed in both Commissioner Archer's statements in that what is the actual potential for the income. It's that \$15 to \$16 million. But at the same time he understands where Councilman Schumm is coming from as to the timeframe and implementation. One of the things that strikes him, as Garner points out; there is no mission statement for JEDO. But is everyone would turn to the packets that were put together, under Tab 6 is the JEDO Contract C1-2014. And all the contracts have very similar language, but if we look at the first "Whereas" on page 1, it outlines what JEDO's mission is, we have a mission statement; it's very succinct, it's very clear. It states "JEDO has as its principal mission the support of a strong economic development program designed to expand employment, strengthen the tax base and diversify and strengthen the Topeka and Shawnee County economy." If we can just agree that that is our vision and mission, those are not always the same term, but if we identify that as being our mission statement, we have accomplished one goal tonight.

Mayor Wolgast also wants to compliment the County on putting this packet together, because we don't meet very regularly so it's easy to forget. And we really have three different documents that determine who we are and what we do. First we have our Interlocal Agreement that sets up the funding aspect which is between two governing bodies, then we have our own Operational Rules that determine how we function as an organization and setting the agenda and public comment, and we have a contract with our provider GO Topeka. And we have three different documents and he thinks sometimes we get confused. We start putting something from one that should be in the other and not aware of the three different documents. So again he thinks that is why we have to stop and look at what we do and how we do it and make sure we do it correctly. Rather than just move in and move things around from one document to another and that makes it very confusing for us as well as for the public and that makes us less transparent.

Commissioner Buhler responded she is going to give credit where credit is due, a couple of years ago the Shawnee County Counselor's Office under the direction of Rich Eckert and then Megan Barrett put together this updated version of the packet together for all of them and she will be making it available on the website and make sure we have it available on the City's website as well. But it does have all the documents; it's kind of our go to book for what we are as JEDO. In response, there are 10 different actions under the communication strategy so we just choose one because we wanted to do one action item, and in the effort in transparency, we wanted to let the public know that these would be considered on these nights as well. Again it is manageable, it may be a little slower but again she will point out we are in the second year of a three year contract, we have set our budget for this year already. And we would have discussion and action at this body. The three of us would certainly be open to comments but that we would try to put some structure to it and then bring it back to this body for action.

Councilman Jensen stated it is a delicate decision whether to go very fast or slow down a bit. The comment he would make is we are already paying GO Topeka to do a lot of the things that were recommended that we should be doing internally. GO Topeka has made a number of major changes, they have a new leader. He would encourage us to give them a bit of time to see if they can accomplish some of these things that we were talking about internalizing here, we have already paid for it so it is in their instructions to do and as long as they can carry it out and do it effectively, us paying for someone else to do work we have already paid our contracting partner to do is not a good use of taxpayer money. Now, if they are not able to accomplish that work correctly and within a timely fashion than absolutely we need to take that part away from them and handle it internally but he thinks we should at least give them the opportunity within a reasonable amount of time, granted not a long one to show that they are able to handle these tasks that we have paid them to do.

Mayor Wolgast stated one other thing; the three people on this committee do not have divine wisdom. We talked about ways to involve the JEDO Board in input and also the public, and some public meetings, whether it be opportunities for the public to address these items as they are being deliberated and we have to work together on that. It's just always a matter of the process and that becomes challenging how to bring that about.

Councilwoman De La Isla stated she is going to play devil's advocate here. She absolutely understands where Councilman Jensen is coming from and she wants to see our partners go ahead and step up. Her concern is this. She loves the idea that we are going to break this into pieces, she loves that we are going to digest the report, but the one concern she has heard for the longest time is we don't have a defined boundary of what the expectation is. Furthermore, the second thing is we cannot expect for our employee to perform something if they don't have the pathway of what the expectation is. And what has happened throughout time is that as time has passed the needs that were outlined in our initial language have changed, our community has changed, the needs for employment have changed, the market has changed. So what she would like for us to do and she is pretty much just reiterating what is being said, is not to forget that yes there is an expectation that our partner is going to be doing some work but that we have to be very cognizant of the fact that if there are things that are not in here, we cannot complain that they are not being done. And that it is our responsibility as a body to make sure that we take this time and she does appreciate the fact that we do have a mission statement, call me a nonprofit sap – kind of bland, pretty vanilla. So she thinks we have a wonderful opportunity for us to meet as a body and to have a really serious discussion of where we would like to see this community in the future. Understanding that we are not the economic development experts, that our partner is, but so that we can be positioned to respond to our constituents when they ask us what was the expectation and as a body we all sat together, we worked on the process, we are sure of where we want to go and now we have something that we can benchmark against and something that we can hold our employee accountable for. She does not want us to lose sight of the fact that there was a lack of direction that we really do have to address.

Deputy Mayor Hiller stated one of the key things, and she has had it as a note to herself that we talk about this year was putting performance metrics, benchmarks into our system and she would argue that we don't really have them for this year. Was there an assumption on their part that in the September proposal that for the next year that performance benchmarks would be part of that goal.

Commissioner Buhler and Mayor Wolgast both responded yes.

Commissioner Cook moved to adopt the scheduled framework for implementation as proposed in Commissioner Buhler's Memorandum. Councilwoman De La Isla seconded.

Public Comment:

Joseph Ledbetter appeared for public comment stating his concerns include benchmarks, public input, lack of JEDO oversight and transparency. He strongly supports public input be a part of implementation of the Garner Report recommendations. He would ask them to speed up the timetable and allow the public to participate in the meetings.

Carol Marple appeared for public comment to share information about Heartland Visioning outsourcing its management function to John Hunter & Associates and also reiterated her concerns with Commissioner Buhler and Mayor Wolgast serving on the management Board for Heartland Visioning. She also commented on some concerns she has regarding GO Topeka, the Chamber of Commerce and the Chamber Foundation and the amount of money that is being spent on rent, office expenses, legal expenses, accounting, advertising and other miscellaneous expenses. Upon expiration of time, Ms. Marple requested she be allowed to speak for a few more minutes.

Councilman Coen moved to extend Mrs. Marple two more minutes to comment. Councilwoman De La Isla seconded. Following a vote, the motion failed with Commissioner Buhler, Commissioner Archer, Commissioner Cook, Mayor Wolgast and Deputy Mayor Hiller voting no (2-5-0).

Deputy Mayor Hiller stated she wanted to explain her vote. She wasn't sure the comments were on point with the subject at hand which is why she did not vote to extend the time.

Following a vote, the Motion to adopt the scheduled framework for implementation as proposed in Commissioner Buhler's Memorandum carried unanimously (7-0-0).

ITEM NO. 7: Public Comment

The following individuals appeared to speak for general public comment:

1. Joseph Ledbetter commented that the Garner Report included a lot of public input. Do not put this report on the shelf to be ignored and include the public on the implementation.
2. Carol Marple commented that the public has questions and has a right to know how our tax dollars are being spent.
3. Scott Griffith, GO Topeka Chair, Intrust Bank commented he would like to thank the JEDO members for their service to the community and the road path they have set out for GO Topeka to follow.

NO FURTHER BUSINESS appearing the meeting was adjourned at 7:25 p.m.

Barrett, Megan

From: cwiliet@aol.com
Sent: Thursday, February 04, 2016 1:35 PM
To: Barrett, Megan; BYounger@Topeka.org
Cc: joe@llawtopeka.com; hedgetree@yahoo.com; tim@tz407.com; jsossoman@att.net; jay@garnereconomics.com
Subject: JEDO

Ms. Barrett would you please make this email memo part of the JEDO record and forward this email to the complete JEDO board before next weeks JEDO board meeting.

Thank you.

Clark W. Trammell

To: JEDO Board

Fr: Clark W. Trammell

Re: February 10, 2016 Board of Directors Meeting Item #5 "Possible Action Item"

I will not be able to attend this upcoming board meeting, however I would like for my following input to be part of the JEDO record. I am submitting this to you from a business perspective for your consideration when making these decisions.

(*) The JEDO is a business entity originated by the political process. The JEDO members in many ways wear two hats that are distinctive in their structural oversight as well as overlap in their responsibilities. As such JEDO must administer it's mission and ongoing administrative and oversight responsibilities as a business. As a business you first need to create a solid business organization and operation, this is the base line from which you develop your JEDO mission and it's administration. We all know that the current JEDO organizational design is dysfunctional at best and as currently operating/designed cannot work effectively nor efficiently. Your proposed timeframe and process to consider the Garner Report recommendations should be changed to address the organizational design/aspects of JEDO first then build the other recommended changes around those decisions. The current proposed timeline appears to be a "Political" proposal not a "Business" proposal? It plays to the favor of the GO Topeka-Topeka Chamber relationship not the immediate needs of the JEDO issues.

(*) **Recommendation:**

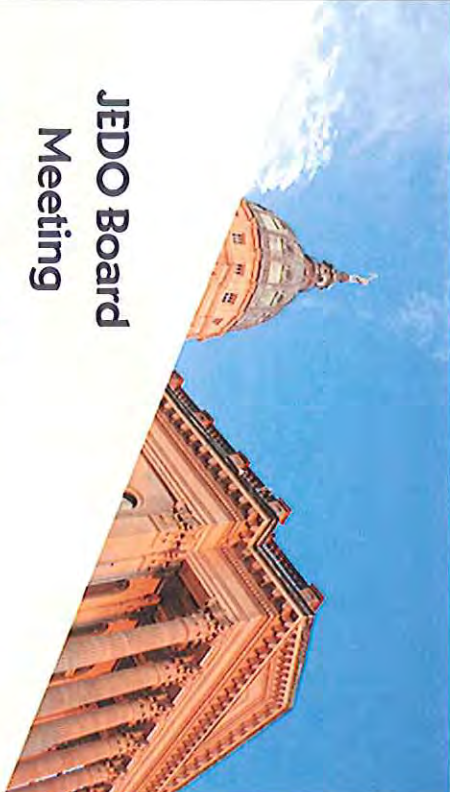
(*) Focus and reorganize the JEDO first...this can be done in 3-6 months easily. Bring in the hired staff to take on the other needed recommended changes so they can be part of this process and assist with their review and implementation.

(*) The other two items under this heading can be done at any time, but cannot be timely implemented nor administered to it's full potential without staff (full-time) capable to oversee and administer and oversee these processes unless you are saying GO Topeka will do it, then that is a huge mistake by it's nature and goes counter to what the Garner recommendations are and to what needs to be done on a business basis.


Yes, it is extremely important that we get started with the restructuring of JEDO as Garner recommended. It is also imperative that you do it in a business manner and start from the right step and that is the organizational design of JEDO and it's operating structure.

Respectfully submitted,

Clark W. Trammell



JEDO Board Meeting
February 10, 2016



New Business Attraction

- Koch & Co. announced their new facility
 - 30 to 50 jobs
 - \$3 million investment
- New web site
- New marketing videos created
 - NOTO art district
 - Biking
 - Row House small business
 - Home grown business
- New consistent brand look
- Social media growth



Social Media Growth



New Marketing

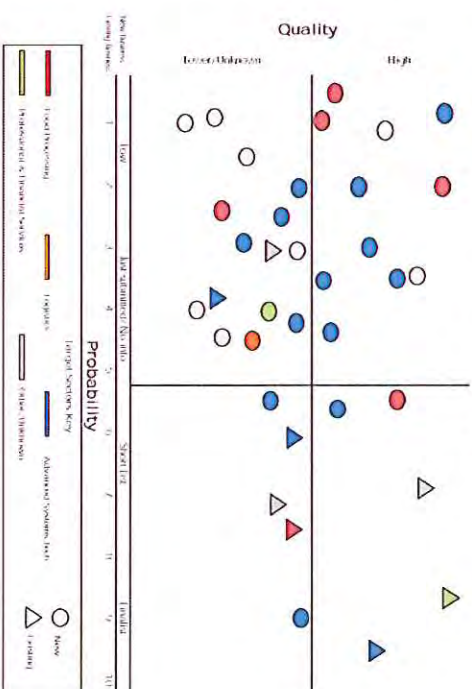


New Business Projects Portfolio

- 29 projects in the pipeline
- 7 are international companies
- 2 new this month
- 2 unable to submit – not enough land



Current Projects



Existing Business/Workforce

End of Year Report 2015

Financial Services Summit: Growing Your Market
Manufacturing & Distribution Roundtable
Manufacturers in the Classroom, Manufacturing Day

Veterans Partnerships
Washburn University
Workforce Center
190th Air Refueling Wing
KanVet
TEEL Initiatives (federal)

Lean Six Sigma:
White Belt Training
for Plant Managers

Nonprofit and Small
Business Scholarship,
Washburn University
Center for Organizational
Excellence

Workforce Initiatives
Workforce Center
HR Meetings
TRM Care transportation

JEDO Scholarships,
Washburn Tech



Existing Business

- Human Resources Breakout – January 15
– Veterans Employment Center, Veterans Affairs Liaison
- Developed and Issued CRM Request for Information

Workforce Development

- Transportation meetings – Topoka JUMP
- Lean Six Sigma Awards luncheon
- Kansas Workforce Summit



Existing Business/Workforce 2016 Overview

Manufacturing & Distribution Roundtables
Human Resources and Recruiting Managers Breakouts
Plant and General Managers Breakouts

Workforce Initiatives
Veterans Partnerships
Transportation Meetings

Manufacturers
in the Classroom

JEDO Scholarship
Awards

Nonprofit and Small
Business Scholarship

Financial
Services Summit



EMBD 2015



EMBD 2016

Quarterly Blue Ribbon Academy Marketing, HR, Legal and Finance	Working Capital February 18 <i>video</i>	Small Business Incentives February 5
New Venture and Growth Venture Classes March 1 & March 17	Small Business Awards & Small Business Week May 1-10	EMBD Conference September 14
TedX Women & Women of Influence Awards October 27	Commercial Kitchen	Small Business Saturday November 26



2015 Summary

- **Companies New/Expanding:**
 - Koch & Co.
 - Alorica
 - Big Heart Pet Brands
 - FHLBank of Topeka
 - Mars
 - R&R Poller
- **Jobs:** 266
- **Capital Investment:** \$168 million



New Initiatives Update

- **Retail Centers:** Generating interest
- **Small Business Program:**
 - Multiple businesses interested
 - Forms & procedures established
- **Employee Transportation:**
 - Met with MTA
 - Met with cab company
 - Getting data from Kansas workforce providers
 - Speaking with local companies
 - Compiling the numbers
- **Broadband:** Process has started and additional meetings are scheduled
- **Workforce:** Initial discussions held on marketing efforts
- **Virtual Spec Bldg:** Beginning bid development discussions



SCHEDULE O
(Form 990 or 990-EZ)

OMB No 1545-0047

2014

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.
* Attach to Form 990 or 990-EZ.

* Information about Schedule O (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

Open to Public Inspection

Name of the organization
GREATER TOPEKA CHAMBER OF COMMERCE FOUNDATION

Employer identification number

80-0077427

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PART III, LINE 2	
FORM 990, PART VI, SECTION A, LINE 3	HEARTLAND VISIONING, LLC OUTSOURCED MANAGEMENT FUNCTIONS TO JOHN HUNTER AND ASSOCIATES, LLC
FORM 990, PART VI, SECTION A, LINE 6	THE DIRECTORS OF THE GROUP CONSTITUTE ITS MEMBERS. THE MEMBERS APPROVE SIGNIFICANT DECISIONS OF THE ORGANIZATION
FORM 990, PART VI, SECTION A, LINE 7A	THE MEMBERS APPROVE SIGNIFICANT DECISIONS OF THE ORGANIZATION
FORM 990, PART VI, SECTION B, LINE 11	FORM 990 WAS REVIEWED BY THE AUDIT COMMITTEE AND E-MAILED TO THE ENTIRE BOARD PRIOR TO FILING THE 990 WAS PREPARED BY AN INDEPENDENT CPA FIRM
FORM 990, PART VI, SECTION B, LINE 12C	DURING ORIENTATION THE OFFICER/DIRECTOR/KEY EMPLOYEE IS REQUIRED TO REVIEW & SIGN AN AGREEMENT WHICH REQUIRES NOTIFICATION OF CONFLICTS. THE CONFLICT OF INTEREST POLICY IS REQUIRED TO BE SIGNED ANNUALLY. BOARD MEMBERS ARE ALSO REQUIRED TO NOTIFY OF ANY CONFLICTS AS THEY OCCUR IF AFTER THE CONFLICT OF INTEREST POLICY IS SIGNED
FORM 990, PART VI, SECTION B, LINE 15	FORM 990, PART VI, SECTION B, LINE 15A & 15B THE ORGANIZATION DOES NOT PAY EXECUTIVE COMPENSATION, THAT COMPENSATION IS PAID FROM RELATED ORGANIZATIONS THAT DO HAVE POLICIES IN PLACE FOR DETERMINING EXECUTIVE COMPENSATION
FORM 990, PART VI, SECTION C, LINE 19	THE FINANCIAL STATEMENTS, GOVERNING DOCUMENTS & CONFLICT OF INTEREST POLICY ARE NOT AVAILABLE TO THE GENERAL PUBLIC
FORM 990, PART IX, LINE 11G	CONTRACT SERVICES PROGRAM SERVICE EXPENSES 41,548 MANAGEMENT AND GENERAL EXPENSES 4,522 FUNDRAISING EXPENSES 0 TOTAL EXPENSES 46,070

Limited Liability Company Articles of Organization

The name of the Limited Liability Company:

John Hunter & Associates LLC

File date: 03/31/2014

File time: 19:56:11

Business Entity ID Number: 7722200

Registered Office in Kansas:

- 1801 SW Webster
- Topeka, Kansas
- 66604

Name of the resident agent at the registered office:

John Hunter & Associates LLC

Mailing address for official mail:

- John Hunter & Associates LLC
- 1801 SW Webster
- Topeka, KS
- 66604 USA

Name of the organizer(s):

John C Hunter

I/We declare under penalty of perjury under the laws of the state of Kansas that the foregoing is true and correct.

Execution date: 03/31/2014

The signature(s) of the organizer(s):

John C Hunter

John C Hunter



Executive Director Comments

2014 was a year filled with exciting opportunities. Visionary Volunteers formed into network teams associated with our set priorities, rolled up their sleeves and got down to work. Six months of talking and planning has led to emergence of new ideas and directives aimed at quality of life and economic development issues.

The organization is reenergized, reorganized and focused on moving our City and County forward in many positive ways. As a resident of Topeka since 1975, I can honestly say I have never been so proud of this community and the efforts being made through public/private partnership and collaborations that share in our efforts. This is Our Time and we should all enjoy and proclaim the pride we have in our community!

John Hunter



2014 Management Committee Members

Gina Millsap, CEO, Topeka & Shawnee County Public Library

Harry Craig, Chairman & CEO, The Craig Group, Inc.

Shelly Buhler, Shawnee County Commissioner

Doug Kinsinger, President & CEO, Greater Topeka Chamber of Commerce

Miriam Krehbiel, President & CEO, United Way of Greater Topeka

Marsha Pope, Vice President, Topeka Community Foundation

Marsha Sheahan, Vice President, Public Relations, Greater Topeka Chamber of Commerce

2014

Budget Distributions



75% **Programs**
program implementation, support services, technical oversight, monitoring & evaluation

23% **Management & General**
payroll, rent & utilities, office equipment & supplies, professional services & fees

2% **Fundraising**
donor engagement & cultivation, outreach & marketing, printing & postage

Funders

Bartlett & West
Brewster Place
Capital City Bank
Capitol Federal Foundation
Community Bank
Cox Communications
The Craig Group, Inc.
Downtown Topeka Inc.
FHLBank Topeka
GO Topeka
Greater Topeka Chamber of Commerce

INTRUST Bank
Metropolitan Topeka Airport Authority
Security Benefit
Stormont-Vail HealthCare
Topeka & Shawnee County Public Library
Topeka Community Foundation
United Way of Greater Topeka
Visit Topeka
Washburn University
Westar Energy

contact us

website: www.HeartlandVisioning.com

email us: info@HeartlandVisioning.com

call us: **785-231-6006**

follow us: **Facebook**

Twitter @HeartlandVision

Instagram @HeartlandVisioning

2013



Funders

GO Topeka	FHLBank Topeka	Coldwell Banker Griffith & Blair
Greater Topeka Chamber of Commerce	Security Benefit Group	Downtown Topeka, Inc.
City of Topeka	United Way of Greater Topeka	Konni Flynn
Shawnee County	Topeka Community Foundation	Hallmark Cards
Capitol Federal Foundation	US Bank	Heartland Park Topeka
Hill's Pet Nutrition, Inc.	Blue Cross Blue Shield of Kansas	Allyn Lockner
Stormont-Vail HealthCare	Capitol City Bank	McPherson Contractors, Inc.
Westar Energy	Visit Topeka, Inc.	Jim Ogle
The Topeka Capital-Journal	Community National Bank	Parrish Hotel Corporation
Washburn University	Ferrell Construction	David Ross
Topeka and Shawnee County Public Library	Foley Equipment Company	Valeo Behavioral Health Care
Bartlett & West	KBS Construction	T & T Management Company
CoreFirst Bank and Trust	INTRUST Bank	McDonalds Restaurant
Cox Communications	M-C Industries, Inc.	
Metropolitan Topeka Transit Authority (MTAA)	PT's Coffee Roasting Company	
	St. Francis Health	
	Vision Bank	
	Brewster Place	

Contact Us

website: www.HeartlandVisioning.com

email us: info@HeartlandVisioning.com

call us: 785-231-6006

follow us: **Facebook**

Twitter @HeartlandVision

Instagram @HeartlandVisioning

Form **990**
 Department of the Treasury
 Internal Revenue Service

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)
 Do not enter social security numbers on this form as it may be made public
 Information about Form 990 and its instructions is at www.irs.gov/form990

OMB No 1545-0047

2014

Open to Public Inspection

A For the 2014 calendar year, or tax year beginning 01-01-2014, and ending 12-31-2014

B Check if applicable:
 Address change
 Name change
 Initial return
 Final return/terminated
 Amended return
 Application pending

C Name of organization
 GREATER TOPEKA CHAMBER OF COMMERCE FOUNDATION

D Employer identification number
 80-0077427

E Telephone number
 (785) 234-2644

G Gross receipts \$ 382,198

F Name and address of principal officer
 CURTIS SNEDEN
 120 SE 6TH STREET STE 110
 TOPEKA, KS 66603

H(a) Is this a group return for subordinates? Yes No
H(b) Are all subordinates included? Yes No
 If "No," attach a list (see instructions)
H(c) Group exemption number ▶

I Tax-exempt status 501(c)(3) 501(c) () ◀ (insert no) 4947(a)(1) or 527

J Website: ▶ N/A

K Form of organization Corporation Trust Association Other ▶

L Year of formation 2003 **M** State of legal domicile KS

Part I Summary

Activities & Governance	1 Briefly describe the organization's mission or most significant activities TO PROVIDE SOURCES OF CHARITABLE SUPPORT AND PROVIDE FUNDING FOR THE ESTABLISHMENT OR SUPPORT OF EDUCATIONAL AND TRAINING OPPORTUNITIES DESIGNED TO PROVIDE RELIEF OF THE POOR, DISTRESSED AND UNDERPRIVILEGED AS WELL AS TO SUPPORT THE ADVANCEMENT OF ECONOMICS, ECONOMIC PLANNING AND DEVELOPMENT TO ACCELERATE THE QUALITY AND QUANTITY OF ECONOMIC GROWTH AND EMPLOYMENT OPPORTUNITIES		
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets		
	3 Number of voting members of the governing body (Part VI, line 1a)	3	9
	4 Number of independent voting members of the governing body (Part VI, line 1b)	4	8
	5 Total number of individuals employed in calendar year 2014 (Part V, line 2a)	5	0
	6 Total number of volunteers (estimate if necessary)	6	100
	7a Total unrelated business revenue from Part VIII, column (C), line 12	7a	0
7b Net unrelated business taxable income from Form 990-T, line 34	7b	0	
Revenue	8 Contributions and grants (Part VIII, line 1h)	307,420	378,416
	9 Program service revenue (Part VIII, line 2g)	0	0
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	3,516	3,782
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	0	0
	12 Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12)	310,936	382,198
Expenses	13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)	37,371	0
	14 Benefits paid to or for members (Part IX, column (A), line 4)	0	0
	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	130,028	49,664
	16a Professional fundraising fees (Part IX, column (A), line 11e)	0	0
	b Total fundraising expenses (Part IX, column (D), line 25) ▶ ⁰		
	17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	209,966	168,860
18 Total expenses Add lines 13-17 (must equal Part IX, column (A), line 25)	377,365	218,524	
19 Revenue less expenses Subtract line 18 from line 12	-66,429	163,674	
Net Assets or Fund Balances	20 Total assets (Part X, line 16)	1,175,288	1,320,778
	21 Total liabilities (Part X, line 26)	238,964	220,780
	22 Net assets or fund balances Subtract line 21 from line 20	936,324	1,099,998

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge

Sign Here

Signature of officer: _____ Date: 2015-05-14
 CURTIS SNEDEN INTERIM PRESIDENT
 Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name JAMES SHOWALTER	Preparer's signature JAMES SHOWALTER	Date	Check <input type="checkbox"/> if self-employed	PTIN P00235090
Firm's name ▶ CBIZ MHM LLC	Firm's EIN ▶ 34-1857238		Phone no (785) 272-3176	
Firm's address ▶ 990 SW FAIRLAWN ROAD TOPEKA, KS 66606				

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A)

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments See Part IV, line 21				
2 Grants and other assistance to domestic individuals See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees				
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	32,944	29,650	3,294	
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	1,209	1,088	121	
9 Other employee benefits	12,862	11,576	1,286	
10 Payroll taxes	2,649	2,384	265	
11 Fees for services (non-employees)				
a Management				
b Legal	3,757		3,757	
c Accounting	9,395		9,395	
d Lobbying				
e Professional fundraising services See Part IV, line 17				
f Investment management fees				
g Other (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O)	46,070	41,548	4,522	
12 Advertising and promotion	17,448	15,703	1,745	
13 Office expenses	3,792	3,522	270	
14 Information technology				
15 Royalties				
16 Occupancy	17,563	16,002	1,561	
17 Travel	767	690	77	
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	4,128	3,715	413	
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	3,490	3,141	349	
23 Insurance	2,547	2,270	277	
24 Other expenses Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O)				
a MISCELLANEOUS EXPENSE	40,830	40,153	677	
b RIVERFRONT DEVELOPMENT	9,000	9,000		
c BAD DEBT	4,635	4,635		
d CONTINGENCY/OTHER	2,791	2,791		
e All other expenses	2,647	2,487	160	
25 Total functional expenses. Add lines 1 through 24e	218,524	190,355	28,169	0
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

SCHEDULE A
(Form 990 or 990EZ)

Department of the
Treasury
Internal Revenue Service

Public Charity Status and Public Support
Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.
▶ Attach to Form 990 or Form 990-EZ.
▶ Information about Schedule A (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

OMB No 1545-0047

2014

Open to Public Inspection

Name of the organization
GREATER TOPEKA CHAMBER OF COMMERCE FOUNDATION

Employer identification number
80-0077427

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is (For lines 1 through 11, check only one box)

- 1 A church, convention of churches, or association of churches described in section 170(b)(1)(A)(i).
- 2 A school described in section 170(b)(1)(A)(ii). (Attach Schedule E)
- 3 A hospital or a cooperative hospital service organization described in section 170(b)(1)(A)(iii).
- 4 A medical research organization operated in conjunction with a hospital described in section 170(b)(1)(A)(iii). Enter the hospital's name, city, and state _____
- 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in section 170(b)(1)(A)(iv). (Complete Part II)
- 6 A federal, state, or local government or governmental unit described in section 170(b)(1)(A)(v).
- 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in section 170(b)(1)(A)(vi). (Complete Part II)
- 8 A community trust described in section 170(b)(1)(A)(vi) (Complete Part II)
- 9 An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975 See section 509(a)(2). (Complete Part III)
- 10 An organization organized and operated exclusively to test for public safety See section 509(a)(4).
- 11 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2) See section 509(a)(3). Check the box in lines 11a through 11d that describes the type of supporting organization and complete lines 11e, 11f, and 11g
 - a **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization **You must complete Part IV, Sections A and B.**
 - b **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s) **You must complete Part IV, Sections A and C.**
 - c **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions) **You must complete Part IV, Sections A, D, and E.**
 - d **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions) **You must complete Part IV, Sections A and D, and Part V.**
 - e Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization
 - f _____ Enter the number of supported organizations
 - g _____ Provide the following information about the supported organization(s)

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-9 above or IRC section (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
Total						

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)
 (Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2010	(b) 2011	(c) 2012	(d) 2013	(e) 2014	(f) Total
1 Gifts, grants, contributions, and membership fees received (Do not include any "unusual grants.")	334,483	305,445	354,950	307,420	378,416	1,680,714
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3	334,483	305,445	354,950	307,420	378,416	1,680,714
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						857,527
6 Public support. Subtract line 5 from line 4						823,187

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2010	(b) 2011	(c) 2012	(d) 2013	(e) 2014	(f) Total
7 Amounts from line 4	334,483	305,445	354,950	307,420	378,416	1,680,714
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	3,164	1,021	2,573	3,516	3,782	14,056
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)	150	1,884	11,538			13,572
11 Total support. Add lines 7 through 10						1,708,342
12 Gross receipts from related activities, etc. (see instructions)					12	
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

14 Public support percentage for 2014 (line 6, column (f) divided by line 11, column (f))	14	48.190 %
15 Public support percentage for 2013 Schedule A, Part II, line 14	15	44.090 %
16a 33 1/3% support test—2014. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization <input checked="" type="checkbox"/>		
b 33 1/3% support test—2013. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization <input type="checkbox"/>		
17a 10%-facts-and-circumstances test—2014. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization <input type="checkbox"/>		
b 10%-facts-and-circumstances test—2013. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization <input type="checkbox"/>		
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions <input type="checkbox"/>		

OMB No 1545-0047
2014
 Open to Public Inspection

Related Organizations and Unrelated Partnerships

▶ Complete if the organization answered "Yes" on Form 990, Part IV, line 33, 34, 35b, 36, or 37.
 ▶ Attach to Form 990.
 ▶ Information about Schedule R (Form 990) and its instructions is at www.irs.gov/form990.

Department of the Treasury
 Internal Revenue Service
 Name of the organization
 GREATER TOPEKA CHAMBER OF COMMERCE FOUNDATION

Employer identification number
 80-0077427

Part I Identification of Disregarded Entities Complete if the organization answered "Yes" on Form 990, Part IV, line 33.

(a) Name, address, and EIN (if applicable) of disregarded entity	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Total income	(e) End-of-year assets	(f) Direct controlling entry
(1) TOPEKASHAWNEE CO FIRST OPPORTUNITY FUND 120 SE 6TH STREET STE 110 TOPEKA, KS 66603 61-1596467	PROVIDE LOANS	KS	-11,189	675,122	GTCCF
(2) HEARTLAND VISIONING LLC 120 SE 6TH STREET STE 110 TOPEKA, KS 66603 46-2728957	LEAD A PROCESS FOR COMMUNITY CHANGE	KS	0	181,801	GTCCF
(3) 712 INNOVATIONS LLC 120 SE 6TH STREET STE 110 TOPEKA, KS 66603 47-1776434	PROVIDE FACILITIES & EQUIPMENT FOR ENTREPRENEURS	KS	192,024	192,024	GTCCF

Part II Identification of Related Tax-Exempt Organizations Complete if the organization answered "Yes" on Form 990, Part IV, line 34 because it had one or more related tax-exempt organizations during the tax year.

(a) Name, address, and EIN of related organization	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Exempt Code section	(e) Public charity status (if section 501(c)(3))	(f) Direct controlling entry	(g) Section 512(b)(13) controlled entity?	
						Yes	No
(1) GROWTH ORGANIZATION OF TOPEKA 120 SE 6TH STREET SUITE 110 TOPEKA, KS 66603 48-1227900	DEVELOPMENT	KS	501(C)(6)		N/A		No
(2) GREATER TOPEKA CHAMBER OF COMMERCE 120 SE 6TH STREET TOPEKA, KS 66603 48-0451270	CHAMBER ORG	KS	501(C)(6)		N/A		No

Form **990**

Return of Organization Exempt From Income Tax

OMB No 1545-0047

Department of the Treasury
Internal Revenue Service

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

2013

Do not enter Social Security numbers on this form as it may be made public. By law, the IRS generally cannot redact the information on the form.
Information about Form 990 and its instructions is at www.irs.gov/form990

Open to Public Inspection

A For the 2013 calendar year, or tax year beginning 01-01-2013, 2013, and ending 12-31-2013

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	C Name of organization GREATER TOPEKA CHAMBER OF COMMERCE FOUNDATION		D Employer identification number 80-0077427
	Doing Business As		E Telephone number (785) 234-2644
	Number and street (or P O box if mail is not delivered to street address) Room/suite 120 SW 6TH STREET NO 110	G Gross receipts \$ 310,936	
	City or town, state or province, country, and ZIP or foreign postal code TOPEKA, KS 66603		
F Name and address of principal officer DOUGLAS S KINSINGER 120 SE 6TH STREET STE 110 TOPEKA, KS 66603		H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list (see instructions) H(c) Group exemption number	
I Tax-exempt status <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527			
J Website: N/A			
K Form of organization <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other		L Year of formation 2003	M State of legal domicile KS

Part I Summary

Activities & Governance	1 Briefly describe the organization's mission or most significant activities TO PROVIDE SOURCES OF CHARITABLE SUPPORT AND PROVIDE FUNDING FOR THE ESTABLISHMENT OR SUPPORT OF EDUCATIONAL AND TRAINING OPPORTUNITIES DESIGNED TO PROVIDE RELIEF OF THE POOR, DISTRESSED AND UNDERPRIVILEGED AS WELL AS TO SUPPORT THE ADVANCEMENT OF ECONOMICS, ECONOMIC PLANNING AND DEVELOPMENT TO ACCELERATE THE QUALITY AND QUANTITY OF ECONOMIC GROWTH AND EMPLOYMENT OPPORTUNITIES		
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets		
	3 Number of voting members of the governing body (Part VI, line 1a)	3	
	4 Number of independent voting members of the governing body (Part VI, line 1b)	4	
	5 Total number of individuals employed in calendar year 2013 (Part V, line 2a)	5	
	6 Total number of volunteers (estimate if necessary)	6	
	7a Total unrelated business revenue from Part VIII, column (C), line 12	7a	
7b Net unrelated business taxable income from Form 990-T, line 34	7b		
Revenue	8 Contributions and grants (Part VIII, line 1h)	354,950	307,420
	9 Program service revenue (Part VIII, line 2g)	0	0
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	2,573	3,516
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	11,538	0
	12 Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12)	369,061	310,936
Expenses	13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)	26,539	37,371
	14 Benefits paid to or for members (Part IX, column (A), line 4)	0	0
	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	0	130,028
	16a Professional fundraising fees (Part IX, column (A), line 11e)	0	0
	b Total fundraising expenses (Part IX, column (D), line 25) ⁰		
	17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	110,255	209,966
18 Total expenses Add lines 13-17 (must equal Part IX, column (A), line 25)	136,794	377,365	
19 Revenue less expenses Subtract line 18 from line 12	232,267	-66,429	
Net Assets or Fund Balances	20 Total assets (Part X, line 16)	1,078,993	1,175,288
	21 Total liabilities (Part X, line 26)	76,240	238,964
	22 Net assets or fund balances Subtract line 21 from line 20	1,002,753	936,324

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	***** Signature of officer	2014-05-13 Date
	DOUGLAS S KINSINGER PRESIDENT Type or print name and title	

Paid Preparer Use Only	Pnn/Type preparer's name PEPPER DAVID	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed	PTIN P00451431
	Firm's name CBIZ MHM LLC			Firm's EIN 34-1857238	
	Firm's address 990 SW FAIRLAWN ROAD TOPEKA, KS 66606			Phone no (785) 272-3176	

May the IRS discuss this return with the preparer shown above? (see instructions) Yes No

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A)

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to governments and organizations in the United States See Part IV, line 21	37,371	37,371		
2 Grants and other assistance to individuals in the United States See Part IV, line 22				
3 Grants and other assistance to governments, organizations, and individuals outside the United States See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees				
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	90,907	81,816	9,091	
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	7,705	6,934	771	
9 Other employee benefits	25,097	22,587	2,510	
10 Payroll taxes	6,319	5,687	632	
11 Fees for services (non-employees)				
a Management				
b Legal	16,117	8,641	7,476	
c Accounting	10,370	4,109	6,261	
d Lobbying				
e Professional fundraising services See Part IV, line 17				
f Investment management fees				
g Other (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O)	52,845	51,663	1,182	
12 Advertising and promotion	8,441	7,747	694	
13 Office expenses	2,482	2,314	168	
14 Information technology				
15 Royalties				
16 Occupancy	10,527	9,475	1,052	
17 Travel	1,197	1,077	120	
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	2,384	2,146	238	
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	1,200	1,080	120	
23 Insurance	1,373	880	493	
24 Other expenses Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O)				
a KANSAS AVE REDESIGN	36,497	36,497		
b MISCELLANEOUS EXPENSE	34,532	34,284	248	
c RIVERFRONT DEVELOPMENT	19,850	19,850		
d LOAN LOSS EXPENSES	5,700	5,700		
e All other expenses	6,451	5,943	508	
25 Total functional expenses. Add lines 1 through 24e	377,365	345,801	31,564	0
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

SCHEDULE A
(Form 990 or 990EZ)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support
Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.
▶ Information about Schedule A (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

OMB No 1545-0047

2013

Open to Public Inspection

Name of the organization
GREATER TOPEKA CHAMBER OF COMMERCE FOUNDATION

Employer identification number
80-0077427

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is (For lines 1 through 11, check only one box)

- 1 A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i)**.
- 2 A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E)
- 3 A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**.
- 4 A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state _____
- 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II)
- 6 A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II)
- 8 A community trust described in **section 170(b)(1)(A)(vi)** (Complete Part II)
- 9 An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975 See **section 509(a)(2)**. (Complete Part III)
- 10 An organization organized and operated exclusively to test for public safety See **section 509(a)(4)**.
- 11 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2) See **section 509(a)(3)**. Check the box that describes the type of supporting organization and complete lines 11e through 11h
 a Type I b Type II c Type III - Functionally integrated d Type III - Non-functionally integrated
 e By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2)
 f If the organization received a written determination from the IRS that it is a Type I, Type II, or Type III supporting organization, check this box
 g Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?
 (i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization?
 (ii) A family member of a person described in (i) above?
 (iii) A 35% controlled entity of a person described in (i) or (ii) above?
 h Provide the following information about the supported organization(s)

	Yes	No
11g(i)		
11g(ii)		
11g(iii)		

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1- 9 above or IRC section (see instructions))	(iv) Is the organization in col (i) listed in your governing document?		(v) Did you notify the organization in col (i) of your support?		(vi) Is the organization in col (i) organized in the U S ?		(vii) Amount of monetary support
			Yes	No	Yes	No	Yes	No	
Total									

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)
 (Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
1 Gifts, grants, contributions, and membership fees received (Do not include any "unusual grants.")	110,124	334,483	305,445	354,950	307,420	1,412,422
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3	110,124	334,483	305,445	354,950	307,420	1,412,422
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						777,765
6 Public support. Subtract line 5 from line 4						634,657

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
7 Amounts from line 4	110,124	334,483	305,445	354,950	307,420	1,412,422
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	2,595	3,164	1,021	2,573	3,516	12,869
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)	678	150	1,884	11,538		14,250
11 Total support (Add lines 7 through 10)						1,439,541
12 Gross receipts from related activities, etc. (see instructions)					12	
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a 501(c)(3) organization, check this box and stop here ▶						

Section C. Computation of Public Support Percentage

14 Public support percentage for 2013 (line 6, column (f) divided by line 11, column (f))	14	44.090 %
15 Public support percentage for 2012 Schedule A, Part II, line 14	15	32.720 %
16a 33 1/3% support test—2013. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization ▶		<input checked="" type="checkbox"/>
b 33 1/3% support test—2012. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization ▶		<input type="checkbox"/>
17a 10%-facts-and-circumstances test—2013. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ▶		<input type="checkbox"/>
b 10%-facts-and-circumstances test—2012. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ▶		<input type="checkbox"/>
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ▶		<input type="checkbox"/>

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on

Form 990 or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Information about Schedule O (Form 990 or 990-EZ) and its instructions is at

www.irs.gov/form990.

2013

Open to Public
Inspection

Name of the organization
GREATER TOPEKA CHAMBER OF COMMERCE FOUNDATION

Employer identification number
80-0077427

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PART III, LINE 2	HEARTLAND VISIONING, LLC, LEADS AND FACILITATES A PROCESS FOR COMMUNITY CHANGE
FORM 990, PART VI, SECTION A, LINE 4	THERE IS NOW AN OPERATING AGREEMENT FOR HEARTLAND VISIONING, LLC AND THE CHAMBER OF COMMERCE FOUNDATION. THE OPERATING AGREEMENT STATES THAT THE FINANCIAL ACTIVITY OF HEARTLAND VISIONING, LLC IS NOW BEING REPORTED WITH THE TAX RETURN FOR THE GREATER TOPEKA CHAMBER OF COMMERCE FOUNDATION
FORM 990, PART VI, SECTION A, LINE 6	THE DIRECTORS OF THE GROUP CONSTITUTE ITS MEMBERS. THE MEMBERS APPROVE SIGNIFICANT DECISIONS OF THE ORGANIZATION
FORM 990, PART VI, SECTION A, LINE 7A	THE MEMBERS APPROVE SIGNIFICANT DECISIONS OF THE ORGANIZATION
FORM 990, PART VI, SECTION B, LINE 11	FORM 990 WAS REVIEWED BY THE AUDIT COMMITTEE AND E-MAILED TO THE ENTIRE BOARD PRIOR TO FILING. THE 990 WAS PREPARED BY AN INDEPENDENT CPA FIRM
FORM 990, PART VI, SECTION B, LINE 12C	DURING ORIENTATION THE OFFICER/DIRECTOR/KEY EMPLOYEE IS REQUIRED TO REVIEW & SIGN AN AGREEMENT WHICH REQUIRES NOTIFICATION OF CONFLICTS. THE CONFLICT OF INTEREST POLICY IS REQUIRED TO BE SIGNED ANNUALLY. BOARD MEMBERS ARE ALSO REQUIRED TO NOTIFY OF ANY CONFLICTS AS THEY OCCUR IF AFTER THE CONFLICT OF INTEREST POLICY IS SIGNED
FORM 990, PART VI, SECTION B, LINE 15	FORM 990, PART VI, SECTION B, LINE 15A & 15B. THE ORGANIZATION DOES NOT PAY EXECUTIVE COMPENSATION. THAT COMPENSATION IS PAID FROM RELATED ORGANIZATIONS THAT DO HAVE POLICIES IN PLACE FOR DETERMINING EXECUTIVE COMPENSATION
FORM 990, PART VI, SECTION C, LINE 19	THE FINANCIAL STATEMENTS, GOVERNING DOCUMENTS & CONFLICT OF INTEREST POLICY ARE NOT AVAILABLE TO THE GENERAL PUBLIC
FORM 990, PART IX, LINE 11G	CONTRACT SERVICES PROGRAM SERVICE EXPENSES 51,663 MANAGEMENT AND GENERAL EXPENSES 1,182 FUNDRAISING EXPENSES 0 TOTAL EXPENSES 52,845
FORM 990, PART IX, LINE 7	THE EMPLOYEES OF HEARTLAND VISIONING, LLC ARE PAID THROUGH THE GREATER TOPEKA CHAMBER OF COMMERCE HEARTLAND VISIONING, LLC. REIMBURSES THE CHAMBER OF COMMERCE FOR THESE SALARIES. THE CHAMBER OF COMMERCE SERVES AS THE COMMON PAY MASTER

**SCHEDULE R
(Form 990)**

Related Organizations and Unrelated Partnerships

▶ Complete if the organization answered "Yes" on Form 990, Part IV, line 33, 34, 35b, 36, or 37.
 ▶ Attach to Form 990. ▶ See separate instructions.
 ▶ Information about Schedule R (Form 990) and its instructions is at www.irs.gov/form990.

2013

Open to Public Inspection

Department of the Treasury
 Internal Revenue Service
 Name of the organization
 GREATER TOPEKA CHAMBER OF COMMERCE FOUNDATION

Employer identification number
 80-0077427

Part I Identification of Disregarded Entities Complete if the organization answered "Yes" on Form 990, Part IV, line 33.

(a) Name, address, and EIN (if applicable) of disregarded entity	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Total income	(e) End-of-year assets	(f) Direct controlling entity	(g) Section 512(b)(13) controlled entity?
(1) TOPEKASHAWNEE CO FIRST OPPORTUNITY FUND 120 SE 6TH STREET STE 110 TOPEKA, KS 66603 61-1596457	PROVIDE LOANS	KS	-8,483	686,706	GTCCF	No
(2) HEARTLAND VISIONING LLC 120 SE 6TH STREET STE 110 TOPEKA, KS 66603 46-2728957	LEAD A PROCESS FOR COMMUNITY CHANGE	KS	0	179,021	GTCCF	No

Part III Identification of Related Tax-Exempt Organizations Complete if the organization answered "Yes" on Form 990, Part IV, line 34 because it had one or more related tax-exempt organizations during the tax year.

(a) Name, address, and EIN of related organization	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Exempt Code section	(e) Public charity status (if section 501(c)(3))	(f) Direct controlling entity	(g) Section 512(b)(13) controlled entity?	
						Yes	No
(1) GROWTH ORGANIZATION OF TOPEKA 120 SE 6TH STREET SUITE 110 TOPEKA, KS 66603 48-1227900	DEVELOPMENT	KS	501(C)(6)				No
(2) GREATER TOPEKA CHAMBER OF COMMERCE 120 SE 6TH STREET TOPEKA, KS 66603 48-0451270	CHAMBER ORG	KS	501(C)(6)		N/A		No



Search ...

Management Committee Members *2015 - 2016*

The Management Committee is the executive board of Heartland Visioning. This group is involved in the strategic planning process oversight of the organizational operations, establishing priorities and putting a focus on "what's next."

In this section:

- What we do
- Staff
- ▶ **Management Committee**
 - Letter from the Leadership
- Steering Committee
- History
- Calendar
- Frequently Asked Questions

2016

Chair, Miriam Krehbiel, President/CEO, United Way of Greater Topeka

Vice Chair, Roger Underwood, Senior Vice President, Community Bank

"It is an honor to chair Heartland Visioning. While change in community is never easy, it will be my pleasure working with the staff and volunteers of this organization to continue to move forward in making Topeka a great place to live and work. It takes people from all the community and people with diverse backgrounds and interests to help do this work. I look forward to working with everyone in the community to bring about positive sustainable change." - Miriam Krehbiel

- Shelly Buhler, Shawnee County Commissioner
- Michelle Cuevas-Stubblefield, Vice President of Business Development/Partner, Jones Huyett Partners
- Patrick Doran, Sr. VP, General Counsel & Corp Sec., FHLBank
- Susan Duffy, General Manager, Topeka Metro
- Cindy Hornberger, Special Assistant to the President and Professor, Washburn University
- Matt Pivarnik, President and CEO, Greater Topeka Chamber and GO Topeka
- Marsha Pope, Vice President, Topeka Community Foundation
- Lisa Stubbs, Program Manager, Security Benefit
- Mayor Larry Wolgast, Mayor, City of Topeka

2016 Management Committee not pictured

The Visioneer

Subscribe today!

Email:

Join

Privacy | SafeSubscribe



(785) 231-6006
120 SE Sixth Ave Ste 110
Topeka, KS 66603
Info@HeartlandVisioning.com



2015

2015 Management Committee

Back (left-right): Larry Wolgast, Mayor City of Topeka; Harry Craig, Chairman & CEO The Craig Group, Inc. (Vice Chair); Roger Underwood, Vice President Community Bank; Shelly Buhler, Shawnee County Commissioner; Curtis Sneden, Vice President of Government Relations Greater Topeka Chamber